

# SIGN REQUEST 2018

Date: \_\_\_\_\_  
(mm/dd/yy)

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EDMONTON FOLK MUSIC FESTIVAL • 10115-97A AVE. • EDMONTON, AB T5K 2T3 • 780.429.1899

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Name \_\_\_\_\_ Crew \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

*The above information must be fully filled out before we can begin production of your sign/s.*

The deadline for requests is **Saturday, July 7, 2018**. Please email completed form to **catho@incentre.net** or drop off at the EFMF office.

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## SIGN SPECIFICATIONS

**Size:** *(in feet and inches please)*

width  height

size is approximate

size should be exact

**Number of copies:**

**Grommets required**

yes  no

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## Installation

If the sign crew is required to install the sign(s), please supply location details:

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**Describe in detail all text and any graphics that should go on the sign(s):**

*(or print this form and include hand-drawn sketch)*

**PLEASE NOTE:** Unless prior arrangements have been made, you are responsible for picking your signs up from the green bin (on site a few days before the festival) and for returning your signs to this bin immediately after the festival. **If your sign is not picked up, you will be contacted.**

**REDUCE & RECYCLE:** Please review your signs regularly for any that can be thrown away or combined as we are making an effort to reduce the number of signs around the site – contact Cath or Andy if you would like to arrange a time to come to sign central and look at your signs.

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**Contact:** Cath Ozubko 780.909.4454 catho@incentre.net  
Andy Kankkunen 780.437.1325 ankankk@shaw.ca

**Signage crew only:**

sign done by \_\_\_\_\_

date \_\_\_\_\_